

Name \_\_\_\_\_

## Journal 2

Date Due: \_\_\_\_\_

**Directions:** Write one paragraph on the following topic. Assignment **MUST** be turned in electronically. (save as: first initial(dot)full last name(dot)name of assignment and assignment number; example: J.Doe.Journal4.doc)

**If you were asked, in an interview, to tell about any past critical situation in which you had to make an immediate decision, what kind of examples would you include? What process do you follow for making decisions for these different circumstances and were you satisfied with the results?**

**Do you always take the process on your own? On what occasions do you recognize that you need other's help? Do you always use established procedures to ensure that the correct action is taken?**

Score: 100/100

Employability Skills include exhibiting critical thinking and problem solving skills to locate, analyze, and apply information in career planning and employment situations. This is a great example of being able to look at challenging interview questions and think forward.

Name Bryce Barwick

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## Journal 2

Date Due: Friday, October 18, 2019

**Directions: Write one paragraph on the following topic. Assignment MUST be turned in electronically. (save as: first initial(dot)full last name(dot)name of assignment and assignment number; example: J.Doe.Journal4.doc)**

**If you were asked, in an interview, to tell about any past critical situation in which you had to make an immediate decision, what kind of examples would you include? What process do you follow for making decisions for these different circumstances and were you satisfied with the results?**

The examples that you give should show how resourcefulness and initiative you are. Many a times, we make decisions based on instinct having incomplete data. However, though the word is not ideal, an individual who possesses good logical and analytical skills will make high-quality decision when he takes the following procedure you taught us in class:

1. Using available info – Based his process on the information to hand.
2. Analyzing – Knows how to break complex issues into components.
3. Critical Thinking – Considers the outcomes of varying course of actions.
4. Investigating – Can take conclusions from different sources of data.
5. Acting – Can make decisions without complete info. Doesn't hesitate to act and able to make sound decision patiently, but in a timely manner.
6. Responsibility – Does not put off making a decision to avoid conflict, 'getting it wrong'. Not afraid to take risks to come to a solution. Doesn't delay actions because of outcomes or reactions.
7. Studying – Demonstrate a lesson learned ability in order to progress.

At the end of your answer, it is a good time to tell that you are not always perfect. Admit your fallibility: "There were times when some decisions had turned out to be wrong, however I am sure, that these wrong decisions have made a mark on me so that I learn from it to avoid the same mistakes again. "

**Do you always take the process on your own? On what occasions do you recognize that you need other's help? Do you always use established procedures to ensure that the correct action is taken?**

It is ok to tell that you to ask for advice and information when you are unable to get it by yourself as you are always looking for the best decision. You also have to talk about your ability to take hard decisions (sometimes initiatives or creative ones) independently if required. You seek for being practical when assessing multiple, complex or contradictory data in order to reach the right decision. Show that you understand Cause and Effect and during the decision-making process you are able to evaluate the relationship between short-term consequences and long-term gains.