

Employability Skill Activity 2: WHAT ARE EMPLOYABILITY SKILLS?

How employable are you? Do you have the skills to be employed? Answer the following questions to unpack your employability skills!

Name: _____ Date: _____

Activity 2 What Are Employability Skills?

Part I

Write out the top 5–10 employability skills you consider to be most important:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Part II

Place the employability skills listed above into the following three categories of skills:

Effective Relationships	Workplace Skills	Applied Knowledge
Recategorized Skills		

Employability Skill Activity 2: WHAT ARE EMPLOYABILITY SKILLS?

100/100
Good Job!

How employable are you? Do you have the skills to be employed? Answer the following questions to unpack your employability skills!

Name: Damia Caldwell Date: 2/15/20

Activity 2 What Are Employability Skills?

Part I

Write out the top 5-10 employability skills you consider to be most important:

- | | |
|-------------------------|--------------------------|
| 1. <u>being on time</u> | 6. <u>honest</u> |
| 2. <u>polite</u> | 7. <u>hard working</u> |
| 3. <u>team player</u> | 8. <u>speaks well</u> |
| 4. <u>good listener</u> | 9. <u>friendly</u> |
| 5. <u>flexible</u> | 10. <u>easy to train</u> |

Part II

Place the employability skills listed above into the following three categories of skills:

Effective Relationships	Workplace Skills	Applied Knowledge
polite team player good listener honest friendly	being on time hard working	flexible speaks well easy to train
Recategorized Skills		